



APPLICATION FOR EMPLOYMENT

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone Number: _____ E-mail: _____
 Job Applied For: _____ Pay Expected: \$ _____ per _____
 Type of Employment Desired (circle one): FULL PART
 Social Security Number: _____

Are you at least 18 years of age or older? Yes No
 If NO, what is your date of birth? _____

Have you ever been counseled, disciplined or terminated in a prior job for theft, cash handling violations, violence, discrimination or harassment? Yes No If YES, please describe in full on separate sheet of paper.

I am the best candidate for the job because:

PERSONAL REFERENCES

List below people, not related to you, whom you have known for at least two years.

Name	Phone Number	Occupation	Years Known

I want to work here because:

Do you have any physical, mental, or medical impairment that would interfere with your ability to perform the duties of this job with or without an accommodation? Yes No If YES, please explain in full on a separate sheet of paper.

Within the past 10 years, have you ever been convicted of a felony, entered a plea of "no contest" to a felony charge or been convicted of a misdemeanor? Yes No If YES, please explain in full on a separate sheet of paper.

EDUCATION

Type of School	School Name	City / State	Last Year Completed				GPA	Still Attending?
			1	2	3	4		
HIGH SCHOOL			1	2	3	4		
COLLEGE			1	2	3	4		
GRADUATE			1	2	3	4		
TRADE			1	2	3	4		

PLEASE COMPLETE THIS APPLICATION ON THE OTHER SIDE

What is the best job you've ever had? Why?

EMPLOYMENT HISTORY

List below your most recent work history, starting with your most recent.

Dates of Employment	Employer	Phone Number	Position Held	Wage	Reason for Leaving

Please shade in all of the times you have classes, extra-cirricular activities, other jobs or any other commitment.

	S	M	T	W	T	F	S
5 A.M.							
6 A.M.							
7 A.M.							
8 A.M.							
9 A.M.							
10 A.M.							
11 A.M.							
12 P.M.							
1 P.M.							
2 P.M.							
3 P.M.							
4 P.M.							
5 P.M.							
6 P.M.							
7 P.M.							
8 P.M.							
9 P.M.							
10 P.M.							
11 P.M.							
12 A.M.							

LEGALLY SPEAKING...

1. According to federal law, all individuals who are hired must, as a condition of employment, produce certain documentation to verify their identity and U.S. citizen status, or, if aliens, their legal authorization to work in the U.S. Therefore, I realize that any offer of employment would be contingent upon my ability to produce the required documentation within the time period allowed by law.

2. I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any false statements, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by management.

3. I authorize this company to thoroughly investigate all statements contained in my application, or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to this company without giving me any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

4. I understand and agree that if I am hired, my employment will be 'at will' and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of myself or employer. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon this company unless made in writing.

5. I understand that filling out this form does not indicate that there is a position open and does not obligate this company to hire. If hired, I agree to abide by this companies' work rules, policies and procedures and they retain the right to revise policies or procedures, in whole or part, at any time.

Signed: _____ Date: _____

Is there anything else you want us to know about you?

We do not discriminate against any employee or applicant because of age, religion, sex, race, color, national origin, disability, non job-related handicap, or because they are a disabled veteran.